

Ardrey Crest - Request for Architectural Approval

Include all required documents:

- Request form.
- Actual Property Survey with location of improvement clearly marked - no GIS/Google Maps
- Detailed description and drawing/photos of improvement.
- Photographs of the materials – siding, paint, shingles, etc.
- Photographs of what currently exist.
- Landscape plan, if applicable, including names/photographs of plants and quantities.

Mail or email request and supporting documentation to:

Ardrey Crest Homeowners Association
Cedar Management Group
P.O. Box 26844
Charlotte, NC 28221
Email: arc@mycmg.com

Name: _____ Request Date: _____

Address: _____

Phone: _____ Email: _____

Estimated Start Date: _____ Estimated Completion: _____

(NOTE: Start date must be 30 days after approval)

Type of Modification: (each request requires a separate application)

- | | | | |
|--|-----------------------------------|--------------------------------------|---|
| <input type="checkbox"/> Fence | <input type="checkbox"/> Porch | <input type="checkbox"/> Deck/Patio | <input type="checkbox"/> Tree Removal |
| <input type="checkbox"/> Utility Building | <input type="checkbox"/> Pool | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Satellite Dish |
| <input type="checkbox"/> Exterior Painting | <input type="checkbox"/> Addition | <input type="checkbox"/> Storm Door | |
| <input type="checkbox"/> Other _____ | | | |

Location on Property: _____ Color: _____

Size & Dimensions: _____

Materials: (Wood must be pressure treated) _____

Contractor Name & Phone: (if applicable) _____

Please Note:

- The committee reserves the right to request more information to clarify the request.
- The architectural review process does not begin until all required documents are received.
- Installation or removal prior to approval is a violation of the CC&R's and may result in a violation and possible fines. Please allow 30 days for approval.

For Committee Use Only:

- Approved Denied Approved with Contingency
Reason for decision: _____

Date Application Received: _____ Date Application Reviewed: _____

Date Homeowner Notified: _____ Committee Member Signature: _____